附件3

经费决算表

日期： 年 月 日

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 讲座名称 |  | | | | | | 地点 | |  |
| 讲座时间 |  | | | | | | | | |
| 学员人数 |  | | | 工作人员 |  | | 总计 | |  |
| 项目资金决算 | | | | | | | | | |
| 项目 | | 金额 | | | | 备注 | | | |
| 讲课费 | |  | | | |  | | | |
| 伙食费 | |  | | | |  | | | |
| 场地费 | |  | | | |  | | | |
| 资料费 | |  | | | |  | | | |
| 交通费 | |  | | | |  | | | |
| 其他 | |  | | | |  | | | |
| 合计 | |  | | | |  | | | |
| 资助金额 | |  | | | | | | | |
| 讲座组织 | | | | | | | | | |
| 承办单位 | |  | | | | | | | |
| 审批情况 | | | | | | | | | |
| 经办人 | | | 承办单位财务部门签章 | | | | | 承办单位签章 | |